



**MINUTES
BEDELSFORD SCHOOL LOCAL GOVERNING BODY (LGB) MEETING
HELD ON THURSDAY 16 SEPTEMBER 2021 AT 5.00 PM**

Present:

Julia Darbyshire (JD) (Chair)
 Tammy Segala (TS) (Vice-Chair)
 Julia James (JJ) (Principal)
 Ashley Jordan-Diaper (AJD)
 Sue Manning (SM)
 Sylviane Wolfer (SW)

In attendance:

Sadie Cawood, Deputy Principal
 Taisa Martinucci, Vice Principal
 Becky Clowes (Head of Early Years)
 Jess Webb (Head of Communication)
 Tracey Goodsell, Clerk.

		ACTION
1.	<p>WELCOME FROM THE CHAIR</p> <p>JD opened the meeting and welcomed all present.</p>	
2.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Emmet Murphy, Rosalind Patten and Amit Kohli.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>No declarations were made.</p> <p>JD asked that Governors who have not already completed their Register of Interest form to please complete them and return them to the Clerk.</p>	
4.	<p>SKILLS AUDIT</p> <p>JD asked Governors who have not already completed the LGB Skills Audit form to complete and return them to the Clerk.</p>	
5.	<p>CONSTITUTION AND APPOINTMENTS</p>	
a	Julia Darbyshire was unanimously appointed Chair for the academic year 2021-22.	
b	Tammy Segala was unanimously appointed Vice-Chair for the academic year 2021-22.	

	<p>c Governors noted that all governors' terms of office will expire on 30.6.2022 (except for Julie James, Principal who is ex-officio). It was agreed that succession planning will need to be considered at future meetings.</p>	
<p>6.</p>	<p>PRINCIPAL'S PROGRESS REPORT</p> <p>JJ had provided a written update on her report, which had been uploaded to GovernorHub.</p> <p>She highlighted the key points from her report as follows:</p> <p>Following the sad passing of Sebastien, students were coping well under the circumstances. Staff had attended a bereavement conference and had used some of the strategies that had been shared to support the children at this difficult time. Many staff were able to attend his funeral either in person or remotely and it was very much a 'Celebration of Life'.</p> <p>In line with government guidelines, the secondary age pupils have been being tested for Covid. The process has been going well and no positive cases were recorded. However, 2 confirmed and a possible 3rd staff member have tested positive and the school is working with Public Health Kingston on protocols. They are supportive of the school's policy for people to wear face coverings in communal spaces.</p> <p>There had been some delays to the premises works due to Covid (outside of Bedelsford) and delay to the arrival of parts. There had also been an incident where a changing bench had fallen off the wall. No one had been injured but the incident had been reported to the Health and Safety Executive (HSE) and the formal report of the findings is awaited. There has been subsequent refitting of four changing benches across the school with above regulation fittings as a consequence. Everything is now back in use.</p> <p>The swimming pool is currently only able to be used by those children who can tolerate a cooler temperature as the school is waiting for a valve to support heating control and a new pump (Money has been raised to pay for this). This is due to be available around 22nd September.</p> <p>The Fire Alarm tender is now out for quotes. The hall and Musla projects are underway and the school is currently working with the wider OHCAT Procurement and Estates team on those projects.</p> <p>The recent CIF bid to extend the premises had been unsuccessful but the school is continuing to work on how this can be achieved. Separately, work is taking place with AFC and the wider Trust schools in Kingston and the school is consulting on a DFE Funded provision for students aged 16-25 Years. The consultation period has started and students are being consulted on 22nd September followed by a parent and staff consultation on 27th September. While the majority of Bedelsford students may choose to stay at Bedelsford's 6th Form, this provision will offer a choice and may be appropriate for some of</p>	

	<p>our students moving forward and will enable partnership and collegiate working across Kingston for this cohort.</p> <p>An update was given on recruitment. Governors noted that Occupational Therapy is now provided by AfC so the school does not receive funding for this currently.</p> <p>Covid catch up funding is being used across the school specifically to support cognitive and physical development through additional expertise and teachers.</p> <p>Residential are being planned for PGL at Luddington in April and the Isle of Wight in June 2022 respectively.</p> <p>Governors noted the events coming up this term and all were invited to attend. JJ stressed that all events will be Covid-safe and numbers will be kept under review in line with government guidance.</p> <p>There was a discussion about the weekly horse riding session at Park Lane stables. JJ confirmed that these will be organised on a class by class rota basis. The staff at the stables are experienced in working with young people with disabilities and have been flexible with charging.</p> <p>JJ confirmed that the School Development Plan will be updated in November with new targets.</p> <p>Governors also noted the Covid risk assessment.</p> <p>Governors RECEIVED the Principal's report.</p>	
7.	<p>EARLY YEARS FOUNDATION STAGE (EYFS)</p> <p>Becky Clowes gave a presentation on the new EYFS curriculum. She explained that there is a move away from onerous bureaucracy for teachers and it should therefore be a positive experience.</p> <p>There was a discussion about baseline assessments and how this will impact on Bedelsford students. Ofsted are less focussed on internal progress and attainment and more concerned with exploring the impact of the curriculum which will be positive for this school.</p> <p>Governors thanked SC for her presentation which would be uploaded to GovernorHub.</p>	
8.	<p>WELLBEING AWARD</p> <p>Governors noted that work towards this award had been delayed considerably by the pandemic. Progress towards the award should be seen as a journey and celebration of all that is achieved at the school for students and staff, and areas</p>	

	for improvement. An action plan has been drawn up and the school will have 15-18 months to achieve it. Governors will kept update on progress.	
9.	<p>POLICIES</p> <p>Jess Webb presented the English and Communication Policy.</p> <p>Governors RECEIVED the Policy and noted that Jess’s presentation would be uploaded to GovernorHub.</p>	
10.	<p>ANY OTHER BUSINESS</p> <p>Following on from changes to KCSIE (Keeping Children Safe in education) and recent OHCAT Safeguarding training the school is working on a project linked to ‘student facing complaints.</p> <p>School council, Governors and staff will be asked to participate in a Wellbeing questionnaire which will underpin development of our interactive Safeguarding Board and/or Happiness Board and further development of our already well established tool called the What’s Wrong Book.</p> <p>Those safeguarding projects have been driven by our multi-professional team that contributes to the development of our students’ voice in line with current safeguarding guidance.</p>	
11.	<p>DATES OF FUTURE MEETINGS</p> <ul style="list-style-type: none"> • Pay Committee: 20 October 2021 at 5 pm. • OHCAT Governors Conference: 8 October 2021 at 9.15 am • LGB Meeting: 2 December 2021 at 5 pm • LGB Meeting: 17 March 2022 at 5 pm • LGB Meeting: 16 June 2022 at 5 pm. 	

The meeting closed at 6.25 pm

Signed: -----

Date: -----